

Risk Register

Risk ID	Risk Description	Likelihood (Low/Medium/High)	Impact (Low/Medium/High)	Risk Rating (Low/Medium/High)	Mitigation Measures	Responsible Person	Review Date			
1	Injury during training sessions	Low	Medium	Medium	Implement safety policy, provide adequate supervision, and conduct safety briefings.	[John J Doogan]	[Apr 26]	[Apr 26]		
2	Equipment failure during training	Low	Medium	Medium	Regular maintenance checks and equipment inspections.	[Emma Hickey]	[Apr 26]	Op	Op	
3	Participant allergic reactions	Low	High	Medium	Collect medical histories and ensure trainers are aware of allergies.	[Emma Hickey]	[Apr 26]			

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4	Inadequate emergency response	Medium	High	High	Develop and practice emergency response plans; ensure all staff are trained in first aid.	[John J Doogan]	[Apr 26]			
5	Data breach of participant information	Low	High	Medium	Implement data protection policies and secure storage for sensitive information.	[Riona Deane]	[Apr 26]			
6	Negative feedback from participants	Medium	Medium	Medium	Conduct regular surveys and feedback sessions to assess participant satisfaction.	[John J Doogan]	[Apr 26]			

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7	Staff turnover affecting training quality	Medium	High	High	Implement employee retention strategies and provide ongoing training opportunities.	[John J Doogan]	[Apr 26]			
8	8	Location suitability	Low	Medium	Medium	Implement and monitor location checklist. Pre-check locations with photographs to be provided where possible	[John J Doogan]			
9	9	Travel risks to instructors	Low	Medium	Low	Ensure adequate planning of courses and attempt to utilise closest instructors to the venue.				

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10	10	Fatigue of instructors	Low	Medium	Low	Ensure compliance with the Working Time Act and ensure that breaks are taken as per timetable	[John J Doogan]			
11	11	Academic risk	Low	Medium	Medium	Ensure all material is up to date. Monitor instructors to ensure consistent & accurate. Ensure company PPTs used				